

INFRASTRUCTURE COMMITTEE MEETING
Monday November 25, 2013
6:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES OF 10/28/2013
2. OLD BUSINESS
 - A. Discussion of Sewer Projects Approved at 11/5/13 Election
 1. Pump Station Replacements – Route 202 & Mayo Road
 2. (Route1A) Main Road North Sewer Line Replacement – Western Avenue to the Water District
3. NEW BUSINESS
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

JOINT INFRASTRUCTURE & SERVICES COMMITTEE MEETING MINUTES
Monday October 28, 2013

Attending:

Councilor William Shakespeare
Councilor Jean Lawlis
Councilor Carol Duprey
Councilor David Ryder
Councilor Tom Brann
Mayor Janet Hughes

Town Manager Susan Lessard
Public Works Director Chip Swan
Betsey Johnston – School Board Applicant
James Davitt – School Board Applicant
Terry McAvoy - Resident
Jeremy Jones – Resident

The meeting was opened at 6 p.m. by Chairman Shakespeare.

1. MINUTES OF 9/23/2013 – No corrections were made to the minutes and they were accepted by unanimous consent.
2. OLD BUSINESS
 - A. INTERVIEW SCHOOL BOARD CANDIDATES – The Committee met with both applicants for the School Board position. Ms. Johnston indicated a desire to make a difference, interest in education, and making American children more competitive in world education rankings as some of the reasons for her application for the position. She indicated that she had spoken with several school board members about it and that she had attended an educational conference with other school board members as well. She has a business background and a child in the RSU school system and has been involved with volunteering at the school also. Mr. Davitt is an adjunct professor at UMA-Bangor and an attorney. His reasons for applying were noted as wanting to help students be more successful, addressing teacher standards and pay, and future planning for the possibility of fewer students in the system. He believes that the local level – not the state or federal level – is where change needs to happen to improve school outcomes. After both were interviewed, the Committee moved on with the rest of the agenda and postponed the decision on a recommendation for the full Council until the end of the meeting.
 1. BETSY JOHNSTON
 2. JAMES DAVITT
 - B. REVIEW RESULTS – PULP LOADER USE @TRANSFER STATION – Public Works Director Chip Swan explained that the department had tried using a pulp loader to haul brush at the transfer station to see if it was cheaper than the current arrangement that has it picked up by DM & J. The results were that it cost approximately twice as much per load with the pulp loader than it does by contracting with DM & J. However, it was noted that this discussion was now saving the Town a substantial amount of money because of the fact that DM & J is no longer charging a disposal fee for the brush that is hauled, which formerly was charged at the rate of \$58/ton. In addition, the department is no longer having only partial loads of brush hauled after demo weekends. Thanks were

expressed to Councilor Ryder for his work in this matter, which as noted, will save the Town considerable money.

- C. SKEHAN CENTER OPERATION – RECREATION STAFFING – The Town Manager presented the 1st quarter financial report of operations at the Skehan Center and also discussed the current staffing arrangement that has former Assistant Director Shelley Abbott as Acting Director and former Kid's Korner Director Jill McLaughlin as Assistant Director for a six month period. The Manager also discussed the current situation in which there are three Recreation department budgets – the General Fund from taxation which pays for the salaries and benefits for the director and the assistant director, the Enterprise budget which covers all income and expense for programs that were in existence prior to the Town leasing the Skehan Center, and the Skehan Center budget which involves the facility maintenance costs as well as staffing and programming for the facility. Her recommendation is that the Recreation Enterprise and Skehan Center budgets be combining in the 2014-2015 year. In addition, she discussed concerns with meeting the revenue projections related to donations and sponsorships that the former Recreation Director had built into the Skehan Center budget.
3. NEW BUSINESS
- A. CONCERN OVER GUN USE IN SUBDIVISIONS – The Manager presented a letter from Town Farm resident Basil Closson who expressed concerns over firearms use in the Hughes Boulevard subdivision that abuts his property. He indicated that he can see people target shooting from his house and that the large caliber guns being used are loud and frightening to him and family members. Discussions with the police show that they have responded to complaints from Mr. Closson regarding this activity and have visited the persons doing the shooting. However, since they are the required distance from a home and there are no subdivision restrictions, there is no action that the police can take. Committee members discussed the difficulty in doing anything to address this issue, since the subdivisions in question are in the rural zone and any idea of expanding the no-discharge zone in town to that area would have the unintended consequence of impacting large areas where traditional hunting activities takes place. Based on that and the fact that the police department has only received complaints from one resident in the affected area, the Committee took no action on this item.

Item 2A Continued: Councilor Shakespeare asked Committee members which of the two school board candidates they wished to recommend to the full council for appointment. Members discussed the fact that both candidates were very qualified and seemed sincere in their desire to help the community. Motion by William Shakespeare, seconded by Jean Lawlis to recommend James Davitt to the full council for appointment to the School Board. Vote 4 – 2. (Hughes, Brann). Motion carried.

- 4. PUBLIC COMMENTS – Resident Terry McAvoy said that when he was at the transfer station several weeks ago, both attendants were in the building next to the packers just reading. He observed them for 20-25 minutes and said that they would just

reach up and press the button to run the compactors ever five minutes or so – but that they had no idea if the compactor was full or empty because they did not even look at it to check. Mr. McAvoy said that he questioned the employees about why they were just sitting around but got no answer.

5. COMMITTEE MEMBER COMMENTS – None

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Susan Lessard
Town Manager



COMMITMENT & INTEGRITY
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2A

TOWN OF HAMPDEN
Sewer Upgrades
Opinion of Probable Cost
April 17, 2013

Main Road North Sewer Replacement					
No.	Description	Unit	Estimated Quantity	Unit Price	Value
1	Administrative (5% of Construction Cost)	LS	1	\$19,400.00	\$19,400.00
2	Rock Excavation	CY	100 *	\$100.00	\$10,000.00
3	Excavation Below Normal Grade	CY	100 *	\$25.00	\$2,500.00
4	Select Backfill	CY	100 *	\$25.00	\$2,500.00
5	12" SDR 35 Sewer Main	LF	1750	\$105.00	\$183,750.00
6	15" SDR 35 Sewer Main	LF	200	\$115.00	\$23,000.00
7	4' Pre-Cast Sewer Manhole	EA	7	\$5,500.00	\$38,500.00
8	4" SDR 35 Sewer Service	LF	550	\$70.00	\$38,500.00
9	6" SDR 35 Sewer Service	LF	100	\$80.00	\$8,000.00
10	Clay Dams	EA	3	\$1,700.00	\$5,100.00
11	2" Rigid Insulation	LF	500	\$6.00	\$3,000.00
12	Trench Pavement Repair - State Roads	SY	1500	\$45.00	\$67,500.00
13	Sidewalk Pavement Repair - Bituminous Pavement	SY	60	\$35.00	\$2,100.00
14	Testing Allowance	LS	1	\$2,000.00	\$2,000.00
14	MDOT Road Opening Permit Fee	LS	1	\$8,000.00	\$8,000.00
Main Road North Sewer Replacement Subtotal					\$413,850.00

* Indeterminate quantity used for bid comparison.

Route 202 & Mayo Road Pump Stations Upgrade					
No.	Description	Unit	Estimated Quantity	Unit Price	Value
1	Route 202 Pump Station				
1a	Pumps/Controls	LS	1	\$100,000.00	\$100,000.00
1b	Installation	LS	1	\$40,000.00	\$40,000.00
Western Avenue Pump Station Subtotal					\$140,000.00
2	Mayo Road Pump Station				
2a	Pumps/Controls	LS	1	\$100,000.00	\$100,000.00
2b	Installation	LS	1	\$40,000.00	\$40,000.00
Mayo Road Pump Station Subtotal					\$140,000.00
Route 202 & Mayo Road Pump Stations Upgrade Subtotal					\$280,000.00

SEWER UPGRADES TOTAL		
Description		Value
Main Road North Sewer Replacement		\$413,850.00
Route 202 Pump Station Upgrade		\$140,000.00
Mayo Road Pump Station Upgrade		\$140,000.00
Construction Subtotal		\$693,850.00
Contingency (15%)		\$104,100.00
Design/Construction Admin (15%)		\$104,100.00
Total Sewer Upgrades Cost		\$902,050.00

TOWN OF HAMPDEN

ORDINANCE AUTHORIZING APPROPRIATION AND BORROWING OF FUNDS TO FINANCE VARIOUS SEWER PROJECTS, INCLUDING THE CONSTRUCTION, RECONSTRUCTION, REPLACEMENT OR REPAIR OF SEWER LINES, MANHOLES, PUMP STATIONS, APPURTENANCES, STORMWATER SEPARATION FACILITIES AND OTHER INFRASTRUCTURE IMPROVEMENTS TO THE TOWN OF HAMPDEN SEWER SYSTEM THROUGH ISSUANCE OF GENERAL OBLIGATION BONDS OR NOTES OF THE TOWN OF HAMPDEN WHICH MAY BE CALLABLE IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$902,050.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 5772 of Title 30-A, Maine Revised Statutes, as amended, the Charter of the Town and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to borrow a principal amount not to exceed Nine Hundred Two Thousand Fifty Dollars (\$902,050), said amount to be payable over a period not to exceed thirty (30) years, less the term of the Note described below, at such interest rates and on such further terms and conditions as may be approved by the Treasurer and a majority of the Town Council, the proceeds of said loan to be used substantially for various sewer projects, including the construction, reconstruction, replacement or repair of sewer lines, manholes, pump stations, appurtenances, stormwater separation facilities and other infrastructure improvements to the Town of Hampden Sewer System (the "Project"), said loan to be evidenced by the General Obligation Bond or Bonds of the Town to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council (the "Bond") in a principal amount not to exceed \$902,050 in the aggregate. The Bond may be subject to call for redemption as determined by the Town Treasurer and majority of the Town Council.

Section 2. That in anticipation of the receipt of the Bond proceeds for the Project, pursuant to the Charter of the Town and Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, and any other applicable authority under the laws of the State of Maine, the Town of Hampden is hereby authorized to borrow from a lending institution approved by the Town Treasurer and a majority at least of the Town Council a principal amount not to exceed Nine Hundred Two Thousand Fifty Dollars (\$902,050) and in evidence thereof to execute and deliver one or more General Obligation Bond Anticipation Notes (the "Note") of the Town for a period not to exceed one year and to bear interest at such rate and said Note to be subject to such further terms and conditions as the Town Treasurer and a majority at least of the Town Council shall approve, and said Note, together with interest thereon, to be a general obligation of the Town, and intended to be repaid from the Bond, said Note to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council, and such Note may be refunded from time to time for a period not to exceed an

7/1/2013 - Introduced for public hearing

aggregate of three years, with proceeds to be used to provide temporary funds to accomplish the Project.

Section 3. That the Town Treasurer, Mayor or other officers designated by the Town Council be and each of them hereby is authorized to execute such documents and do all things necessary or convenient in order to issue the Bond or Note or any part authorized to execute and deliver such loan applications as may be necessary or appropriate to the Maine Municipal Bond Bank, or other lender. The Treasurer, Mayor, or other officers designated by the Town Council are further authorized to execute any and all loan agreements or resolutions required by Maine Municipal Bond Bank or other lender as may be selected by the Town Treasurer and approved by a majority at least of the Councilors, in such form as may be required by each lender.

Section 4. That the Town Clerk shall distribute a copy of this ordinance to each Council member and to the Town Manager, and shall file a reasonable number of copies of this ordinance in the office of the Town Clerk and shall post a copy of this ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office, Dyer Library, Hampden Transfer Station, McK's Variety, Pizza Gourmet and R & K Variety, as well as such other places as may be directed by the Town Manager.

Section 5. That a Public Hearing be held at 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on July 15, 2013, for the purpose of taking testimony and comments from the public with respect to the proposed issuance of the Bond, and that notice of the public hearing be given by the Town Clerk by publishing a summary of this ordinance and a place where copies of the complete ordinance have been filed and times available for inspection in the Bangor Daily News on or before July 6, 2013, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed ordinance by the Town Council at a meeting to be held on July 15, 2013, immediately following the public hearing.

Section 6. That all actions heretofore taken by the Town Council of the Town of Hampden relating to the selling of the Town's General Obligation Bond and Note authorized hereby be and they hereby are ratified, approved and confirmed.

Section 7. That pursuant to the requirements of the Internal Revenue Code of 1986, as amended, the Town designates the Bond and the Note to be "qualified tax exempt obligations" of the Town.

Section 8. That the Town shall take any and all actions required under the Internal Revenue Code of 1986, as amended, to maintain the tax exempt status of the interest on the Notes and Bonds, and to maintain the status of the Bond and the Note as "qualified tax exempt obligations" of the Town; and that in connection with the Notes and the Bonds, the Town Treasurer shall be authorized to execute and deliver on behalf of the Town one or more such Arbitrage and Use of Proceeds Certificates in form approved by the Town's bond counsel, and to covenant on behalf of Town to file any information report and pay any rebate due to the United States in connection with the issuance of the Bonds and Notes; and that the Notes and the Bonds may be subject to such further terms and conditions as may be agreed to by a majority at least of the Councilors and the Treasurer of the Town to carry into effect the full intent of this ordinance.

Section 9. That the Town Council is hereby authorized to retain bond counsel for the Town to advise the Town with respect to the issuance and sale of the Bond and the Note, and to prepare documents and render opinions as may be necessary or convenient for that purpose.

Section 10. That the Town Council and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this ordinance, and to accomplish the Project and issue the Bond and the Note, including approval and signing of contracts and other agreements obligating the Town.

Section 11. That pursuant to Section 902 of the Town Charter, this ordinance shall go into effect only upon approval by the voters of the Town of Hampden. Be it further ordained that a referendum of the Town of Hampden be held to decide this question on November ____, 2013, on the ballot question pursuant to the Town Charter and the laws of Maine. The ballot question shall be substantially as follows:

TOWN OF HAMPDEN
BALLOT QUESTION NO. 1

Ordinance authorizing appropriation and borrowing of funds to finance various sewer projects, including the construction, reconstruction, replacement or repair of sewer lines, manholes, pump stations, appurtenances, stormwater separation facilities and other infrastructure improvements to the Town of Hampden Sewer System through issuance of general obligation bonds or notes of the Town of Hampden which may be callable in the principal amount not to exceed \$902,050.

Shall the above described ordinance be adopted and the municipal officers have the authority to issue general obligation bonds or notes of the Town and accomplish the Project as described above and in the ordinance?

☐ Yes

☐ No

Financial Statement
TOWN OF HAMPDEN

1. Total Town Indebtedness

- A. Bonds outstanding and unpaid: \$ 9,144,126.00
- B. Bonds authorized and unissued: \$ 0.00
- C. Bonds to be issued if this question is approved: \$ 902,050.00
- TOTAL: \$ 10,046,176.00

2. Costs

At an estimated maximum interest rate of 4.5 %, the estimated costs of this bond issue will be : 1,504,166.00 (25) Years Twenty-five

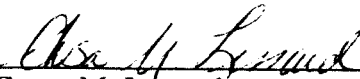
Principal: \$ 902,050.00

Interest: \$ 602,116.00

Total Debt Service: \$ 1,504,166.00

3. Validity

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.



Susan M. Lessard
Treasurer, Town of Hampden